

EAA Ray Aviation Scholarship Expectations Agreement

Scholar, Parents, Chapter, and Instructor

Congratulations on receiving the EAA Ray Aviation Scholarship!

Earning your pilot certificate will require dedication — the commitment is not to be taken lightly.

To help prepare you for your flight training journey, and the expectations set out for you, please review this document. If you are younger than 18, you should review this with your parents.

Expectations for the scholar:

1. Begin flight training within 60 days of the scholarship start date. (The last day of the month in which the scholar was approved by EAA)
2. Fly at least twice a week, subject to weather and instructor availability. We recommend scheduling three lessons per week.
3. Complete your first solo flight within three months, complete your FAA or Transport Canada written exam within six months, and complete training with your successful checkride within 12 months.
4. Keep your logbook and other training records organized and with you for your lessons.
5. Participate and volunteer with the EAA chapter for a minimum of two hours per month. This will help chapter members get to know you, provide opportunities for you to fly in different aircraft, offer assistance with your training, and teach you more about aviation.
6. Attend monthly EAA chapter gatherings/meetings to update the membership on your training.
7. Be willing to provide the EAA chapter with photos and text for the newsletter, website, etc.
8. Provide invoices for flight training costs to the chapter's scholarship coordinator as agreed upon. This may include aircraft rental, non-owner aircraft insurance, fuel, CFI fees, flying club dues, and examiner fees.
9. Provide the instructor with at least a 12-hour advance notice of lesson cancellation.
10. Write a personal thank-you letter to EAA for the award.

Expectations for parents/guardians (if recipient is younger than 18):

1. Allow the scholar to be the primary point of contact for the chapter and flight instructor for all flight training and scholarship program purposes (lesson scheduling, progress report fulfillment, etc.).
2. Allow and encourage the scholar to take a lesson at least twice a week. Best practice is to schedule three flights per week.
3. Contact the chapter's scholarship coordinator with any questions or concerns.

Expectations for the flight instructor and/or flight school:

1. Work to keep the scholar on the award timeline, so that additional funding can be earned. (Completion of first solo within three months, pass the FAA written exam within six months, and successful completion of flight training within 12 months.)
2. Be available to fly with the scholar at least twice a week. (Three lessons per week is recommended.)
3. Provide the scholar at least a 12-hour advance notice of lesson cancellation.
4. Keep accurate training records and have records and notes available to the chapter's scholarship coordinator upon request.
5. If any issues or problems develop, notify the chapter's scholarship coordinator immediately.
6. Clear communication between the scholar, parents, and the chapter's scholarship coordinator.

7. Provide invoices for flight training costs to the chapter's scholarship coordinator as agreed upon. This may include aircraft rental, fuel, CFI fees, flying club dues, and examiner fees.

Expectations for EAA Chapter _____:

1. Ensure all key volunteers have completed EAA Youth Protection Policy training and the associated background check.
2. Pay invoices for flight training costs in a timely manner.
3. Determine a payment plan, in conjunction with the flight training entity, scholar, and scholar's parents, to cover expenses, should the scholar overspend the amount of the total award or the amount awarded for a specific stage of the scholarship.
4. Keep the scholar engaged in aviation activities and mentor the scholar throughout the flight training process.
5. Celebrate training milestones and provide encouragement to the scholar.
6. Keep a record of the expended scholarship funds and keep the scholar and the flight instructor aware of the balance of available funds.
7. Complete required progress reports per EAA's timeline (completion of first solo, passing of written exam, and successful completion of checkride) with assistance from the scholar.
8. Be the first point of contact with EAA for any scholarship award questions.

Signed:

_____ Scholarship Recipient	_____ Date
_____ Flight Instructor	_____ Date
_____ Chapter Scholarship Coordinator	_____ Date
_____ Parent/Guardian (if scholar is under the age of 18)	_____ Date

This form is included for use by the local EAA chapter. Unless requested, this form does not need to be returned to EAA HQ.